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**CONTRACT NOTICE**

*According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092*

**Date of the preparation of the Notice: 09.09.2020**

|  |  |
| --- | --- |
| **Procurement No** | **RFQ 123/05 – 2020** |

This notice has been prepared in the LANGUAGES:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Albanian | [x]  | Serbian | [ ]  | English | [x]  |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |
| --- |
| **Official name**: **Kosovo Electricity Distribution Company J.S.C** |
| **Postal address**: **Boulevard Bill Clinton no. 5** |
| Town: **PRISHTINA** | Postal code: **10000** | Country: **PRISHTINË** |
| **Contact point(s)**: **Doruntina Morina** | Telephone: **038/501101/1185** |
| Email: **doruntina.morina@ keds-energy.com** | Fax:  |
| Internet address (*if applicable)*: | [**https://www.keds-energy.com/tendere.asp**](https://www.keds-energy.com/tendere.asp) |

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | No | **[x]**  |

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

|  |  |  |  |
| --- | --- | --- | --- |
| Yes | [ ]  | No | **[x]**  |

***If yes,*** specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contractor refer to an Annex.

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |
| --- |
| **II.1.1) Contract title attributed by the contracting authority:****Repair of distribution transformers 10(20)/0.4 kV** |
| **II.1.2) Type of contract and location of works, place of delivery or of performance***(Choose* *one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* |
| **[ ]  Works** | **[ ]  Supplies** | **[x]  Services** |
| **[ ]  Execution**[ ]  Design and execution[ ]  Realisation, by whatever means, of work, corresponding to the requirements | [ ]  Purchase[ ]  Lease[ ]  Rental[ ]  Hire purchase[ ]  A combination of these |  |
|  | Main place of delivery | Main site or location of works**Work place of E.O.** |
| **II.1.3) The notice involves** The establishment of public framework contract

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[x]**  | **No** | [ ]  |

 |
| **II.1.4) Information on framework agreement** *(if applicable):*Framework agreement with single operator

|  |
| --- |
| **[x]**  |

 Framework agreement with several operators

|  |
| --- |
| [ ]  |

**Execution of the Contract:**Call offs/Place Orders

|  |
| --- |
| **[x]**  |

Subsidiary Contracts/Mini-competition  [ ] **Duration of framework agreement: 24 months.** |
| **II.1.5) Short description of the object of the contract****Repair of distribution transformers 10(20)/0.4 kV** |
| **II.1.6) Common Procurement Vocabulary classification (CPV): 50112000-3** |
| **II.1.7) Variants are accepted**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

 |
| **II.1.8) Division into lots**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[ ]**  | **No** | **[x]**  |

***If yes,*** tenders may be submitted for *(tick one box only)*[ ]  one lot only **[x]  All lots** |
| **II.1.9) In case of one or more Lots** (*if applicable)*The maximum number of Lots that may be awarded to one Economic Operator is:**all lots** |
| **II.1.10) Information about lots** (*if applicable)*

|  |  |
| --- | --- |
| Lot no | Short description |
|  |  |

 |
| **II.1.11) Estimated contract value: 48,000.00 Euro without VAT per year** |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

|  |
| --- |
| **Total quantity or scope** *(including all lots and options if applicable)***According to technical specification and price list as attached** |

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

|  |
| --- |
| **Duration 24 months (from signature of the contract)** **Or****Start** \_\_\_/\_\_\_/\_\_\_\_\_\_ *(dd/mm/yyy).* |

**SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1) Performance security required**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[x]**  | **No** | [ ]  |

Amount of performance security **10 % of contract value with duration from signing of contract until 30 days after contract finishes.**  |
| **III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded** *(if applicable)*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which performance of the contract is subject**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

***If yes,*** description of particular conditions |

**III.2) CONDITIONS FOR PARTICIPATION**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **III.2.1) Eligibility Requirements:**

|  |  |
| --- | --- |
| *Eligibility Requirements:* | *Documentary evidence required:* |
| **a**. **The economic operator must meet the eligibility requirements in accordance with Law no. 04 L-042, Article 65.** | **a. A written statement under oath, signed by the tenderer using the form set out in the tender dossier, Annex 2 (Original).** |
| **b. A document from the Tax Administration of your country of establishment, that you are not in arrears for the payment of taxes at least until the last quarter before the date of publication of the Contract Notice.** | **b. Certificate from the Tax Administration (copy).** |
| **c. A document issued by the competent Court certifying that the economic operator meets the "Eligibility Requirements" - be issued at least until the last quarter before the date of publication of the Contract Notice.** | **c. Certificate from the Court - Department of Economic Affairs (local companies).****Documents (under b and c) must be submitted only by the winning tenderer, prior to the publication of the contract award. In case of failure to submit such documents, their tender will be rejected and the CA will proceed with the next listed tenderer.** |

 |
| **III.2.2) Professional Suitability:**

|  |  |
| --- | --- |
| **Professional Suitability:** | *Documentary evidence required:* |
| 1. **Business registration certificate, registration as an economic operator in the professional, commercial and / or corporate register in your country of establishment.** | 1. **Business registration certificate - with the relevant activity code (copy), for foreign companies, an identification document must be proved according to the legislation of the country to which it belongs** |
| 2. **VAT certificate, for local companies.** | 2. **VAT certificate (copy).** |
| 3. **EO must prove that it is a regular payer of electricity , for local companies.** | 3. **To prove with an invoice or final report that it is not in obligations to KESCO.** |

 |
| **III.2.3) Economic and financial capacity**

|  |  |
| --- | --- |
| Economic and financial capacity | *Documentary evidence required:* |
| 1. **The economic operator must provide evidence to the Contracting Authority of the annual turnover of the EO during the period (from the Contract Notice for the last three years) In case of concession leader of the group should have 60% of the request.**
 | 1. **Annual Tax Returns submitted to Tax Administration of Kosova during the period from Contract Notice for the past three years (for local companies) or for foreign company from responsible institutes of their country or the original report from the bank.**
 |
| 1. **The economic operator must provide evidence of has successfully completed projects of field of repair and services of transformers/generators or a like (from date of Contract Notice for the past three years).**
 | 1. **A list of realized contracts original, signed and stamped from OE for finished contract, list should contain data: Title of the contract, CA name, contact person name, date of start of contract date of finish of contract, value of contract, description of contract and duties. For each contract that is written should be submitted reference copy or contract or evidence of realization of the contract.**.
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| **III.2.4) Technical and professional capacity**

|  |  |
| --- | --- |
| **Technical and professional capacity:** | *Documentary evidence required* |
| 1. **EO must submit evidence that he has sufficient staff and qualified to finish the work.**
2. **EO must submit evidence that possesses sufficient space to perform the work.**
3. **3. EO must submit evidence that possesses sufficient equipment (tools) to perform work according to the list from a list to a).**
 | 1. **EO must submit a list of staff and evidence that are employees of the EO (employment contracts or certification by TAK)**
2. **EO must submit photos of the workshop site (outside and inside)**
3. **EO must have ownership or have an agreement for use with validity as long as the contract period:**
4. **Dielectric strength test device with valid calibration certificate**
5. **Insulation test device with valid calibration certificate**
6. **Winding resistance, Ratio and Vector group test device with valid calibration certificate**
7. **High Voltage Test Laboratory**
8. **Industrial Welding machine and Leakage Test**
9. **Drying Oven**
10. **Crane and Truck**
11. **Industrial Weighing**
12. **Industrial Thermometer**
13. **Industrial Moisture Meter**
14. **Oil Liter Meter**
15. **Oil Filtering and Filling Machine**
16. **Oil Analyzing machine ( PCB ratio in the Transformer Oil )**
17. **Metal dyeing machine**
18. **Transformer cleaning and rinsing machine**
19. **High-Low Voltage Winding repairing and making Tools**
20. **Other Installation and Repair Tools**
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 |

**III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

**III.3.1) Execution of services is reserved to a particular profession*****If yes,*** reference to the relevant law, regulation or administrative provision \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

 |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

*[Click the appropriate and delete the others]*

|  |
| --- |
| **IV.1.1) Type of Procedure** |
| **[x]  Open**  |  |
| **[ ]  Restricted** |  |
| **[ ]  Competitive Negotiated** |  |
| **[ ]  Price Quotation** |  |
| **IV.1.2) Limitations on the number of the operators who will be invited to tender** *(restricted or competitive negotiated procedure)*On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are: |
| **IV.1.3)** **Reduction of number of the operators during the negotiations** *(competitive negotiated procedure)*Conduct the negotiations in successive stages in order to reduce the number of the tenders

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

The Contracting Authority will award the contract based on the initial tenders without negotiations

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [ ]  |

 |
| **IV.1.4)** The minimal number of candidates that will be invited to submit the initial tenders is:  |

**IV.2) AWARD CRITERIA**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *[Tick the appropriate box and delete the other]***[x]  Lowest price** *or***[ ]  The most economically advantageous tender in terms to according to**

|  |  |
| --- | --- |
| **Sub-criteria** | **Weighting in %** |
|  |  |
|  |  |
|  |  |

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**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV.3.1) Previous publications concerning the same contract**

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | **[x]**  | **No** | **[ ]**  |

***If yes,***Prior Indicative Notice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Other publications (*if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **IV.3.2) Conditions for obtaining tender *documents with email:***Time limit for receipt of requests for *tender documents*: date **16.09.2020** |
|

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | [x]  |

**Payable documents**  ***If yes****,* price \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Terms and method of payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **IV.3.3) Time limit for receipt of*****[tenders][applications]:*** ***Date* 21.09.2020*****time*****14:00*****place* KEDS archive HQ KEDS Prishtinë** |
| **IV.3.4) Time limits is shortened for submission of *tenders*:** **[x]  Yes** [ ]  NoIf yes, give reason, **tender has been published once more therefore we believe duration of 10 days will be enough to submit offer.** |
| **IV.3.5)** Is tender security needed:

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** | [ ]  | **No** | **[x]**  |

**If yes, value of tender security: \_\_\_\_\_\_\_ Validity of tender security in days \_\_ or months \_\_\_\_\_** |
| **IV.3.6) Tender validity period: 60 days**  |
| **IV.3.7) Tenderopening meeting:** ***date*** *\_\_\_/\_\_\_/\_\_\_\_\_\_* ***time*** *\_\_\_\_\_\_\_* ***place*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

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| --- |
| **Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.** |

**V.2) ADDITIONAL INFORMATION**

|  |
| --- |
| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.**  |